

**Wiri Business Association 2023 Annual General Meeting
Wednesday 18th October 2023 6.00pm
WBA Office, 10a Earl Richardson Ave, Wiri**

Board Members:

David Pizzini (DP) (Chair) – Takitimu Stag
William Brown (WB) (Treasurer) – Trimtex
Ben Robinson (BR) – CML
Wayne Reid (WR) – BTR Two Limited
Teena Rhind (TR) – Adstaff Personnel

Association Members:

Jeanette Brown (JB) – WJE Holdings
Mark Darrah (MD) – Reliance Transport
Namo N'aicker (NN) – WiPath
Greg O'Dwyer (GO) – The Carrybag Company
Lorina Afakasi-Flavell (LAF) – Adstaff Personnel
Allan Oliver (AO) – Oliver Properties, *part only*
Sowndra Rajan (SR) – Sockmakers 2020 Ltd

Council Representatives:

Matt Winiata (MW) – Manurewa Local Board Representative

Guests:

Rose Taito (RT) – ASB Manukau
Gary Holmes (GH) – General Manager, WBA
Diana Viljoen (DV) – Membership Engagement & Administration Support Manager, WBA
Michelle Sigley (MS) – Marketing & Communications Manager, WBA
Zharna Welch (ZW) – Bookkeeper, Monarch Bookkeepers

Secretariat:

Lenna Taylor (LT) – Independent Governance Services

Board Apologies:

Elbert Angkiriwang (EA) – W J E Holdings

Late Board Apologies:

Topou Folau (TF) – Otara-Papatoetoe Local Board Representative

1. Welcome and Apologies

DP opened the Meeting at 06.00pm and requested each attendee introduce themselves. Apologies from Elbert Angkiriwang and Topou Folau were noted.

Motion: That the Wiri Business Association receive board apologies from Elbert Angkiriwang and Topou Folau.

Moved: DP
Seconded: WB
Passed with no objections

2. Minutes from AGM 2022.

The Minutes of the previous AGM were distributed and received.

Motion: That the Wiri Business Association receive and confirm the Minutes of its 2022 Annual General Meeting (held on 19th October 2022) as a true and correct record of the business transacted.

Moved: WR
Seconded: TR
Passed with no objections

3. Chairperson's Report

The Chair spoke to his Report, as circulated with the AGM Papers.

Motion: That the Wiri Business Association receive the 2022/2023 Chairperson's Report (being the governance update and report on strategic achievements from the 1 July 2022 to 30 June 2023 financial year).

Moved: DP
Seconded: BR
Passed with no objections

4. General Managers' Report

The GM presented a brief PowerPoint presentation showcasing WBA's activities and achievements over the last year, including networking events, training courses, environmental initiatives, marketing & communications initiatives, security initiatives, and upcoming projects and events in 2024. There were no questions.

Allan Oliver entered the meeting at 6.23pm.

The GM moved a round of applause for his support team Diana Viljoen and Michelle Sigley. On behalf of the Association, the Chair thanked the GM for his excellent work over the last year.

Motion: That the Wiri Business Association receive the 2022/23 Managers Report (being the report of the Operations Teams' activities for the 1 July 2022 to 30 June 2023 financial year).

Moved: WR
Seconded: BR
Passed with no objections

5. Strategic Plan Update

The strategic plan, which had been updated to reflect a new vision and purpose was presented for approval.

Motion (Special Resolution): That Wiri Business Association approves the updated 2023-2028 Strategic Plan.

Moved: WB

Seconded: SR

Passed with no objections

6. 2023/2024 Business Plan.

The 2023/2024 Business Plan and budget was presented for approval.

The Chair highlighted that the GM attends regular meetings with Police and other agencies, and crime was very low in the business district. Countdown was noted as the highest area for crime, due to shoplifting incidents. There were no questions.

Motion: That Wiri Business Association approves the Business Plan and associated budget for the period 1 July 2023 to 30 June 2024 and that the Association note that the Executive Board has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period.

Moved: BR

Seconded: WR

Passed with no objections

7. Treasurer's Report

WB, as Treasurer, spoke to the Treasurer's Report and Draft (Unaudited) Financial Statement for the 1 July 2022 to 30 June 2023 financial year as circulated with the AGM Papers. Key areas were highlighted, including \$843k income reported against a \$755k budget.

It was advised that, overall, finances are in good shape and well managed. WB thanked GH for managing the budget and ZW for keeping the books and monthly accounts.

It was further advised that the Audited version of the accounts were not yet complete and would be tabled for approval at the next Board meeting.

There were no questions.

Motion: That the Wiri Business Association receive the Treasurer's Report and the Draft (Unaudited) Financial Statements for 1 July 2022 to 30 June 2023 financial year and give the Board authority to approve audited accounts once available.

Moved: BR

Seconded: JB

Passed with no objections

8. 2024/2025 Indicative Budget and Business Plan

The 2024/2025 Indicative Business Plan and Budget was presented for approval.

Motion: That the Wiri Business Association approve the 2024/25 Indicative Draft Business Plan and Budget which includes a BID targeted rate grant amount of

\$755,425 including a 0% increase to the BID targeted rate grant for 2024-2025 financial year; and that the Otara-Papatoetoe and Manurewa Local Boards recommend to the Governing Body the amount of \$755,425 be included in the Auckland Council Draft 2024-2025 annual budget consultation process.

Moved: WB

Seconded: TR

Passed with no objections

9. Appointment of Auditor for the Year Ahead

The recommendation to appoint McLaren Guise as Auditors was presented for approval.

Motion: That the Wiri Business Association appoint McLaren Guise as Auditor for the Wiri Business Association for the 2023/2024 Financial Year.

Moved: WB

Seconded: WR

Passed with no objections

10. Election of Board Members:

The Chair presented nominations for the Board, noting the election of members for the Board shall be carried out in accordance with rule 14 of the constitution.

The current board members nominated to re-stand were:

David Pizzini (DP) (Chair) – Takitimu Stag

William Brown (WB) (Treasurer) – Trimtex

Ben Robinson (BR) – CML

Wayne Reid (WR) – BTR Two Limited

Teena Rhind (TR) – Adstaff Personnel

Elbert Angkiriwang – W J E Holdings

A nomination for a new board member, RT, was received. She introduced herself to the Meeting, advising of her Commercial Relationship Manager position at ASB Manukau. Following a query, it was advised would represent a local business, which GH would arrange.

WR advised he would not be able to attend all Board meetings, which was accepted by the Board.

It was noted EA has advised of his intention to stand down partway through the annual term.

It was advised the two local board representatives will be elected by the Board (and not at the AGM) as per the Constitution, and that Nominations and elections for the two local board representatives, Chairperson, Treasurer and Secretary, shall be carried out in accordance with the Constitution and will be completed at the first Board meeting following the AGM.



Motion: That the Wiri Business Association approves the appointment of all elected members to the Board; and gives the Board authority to nominate and elect two local board representatives, and the Chairperson, Treasurer and Secretary for 2023/2024.

Moved: DP

Seconded: WB

Passed with no objections

11. General Business

There was no general business raised for discussion.

12. Close of meeting

The Chair closed the meeting at 06.45pm.